

A G E N D A
City Council Meeting
Monday, July 20, 2015 – 7:00 p.m.

➤ **OPENING**

- **Call to Order**
- **Devotional**
- **Pledge of Allegiance**
- **Roll Call**

➤ **RECEIVE INFORMAL PUBLIC COMMENT**

Informal Public Comment – Speaker Protocol

The City of Garden City believes that any member of the general public should be afforded the opportunity to address the City Council provided that designated rules are followed by the speaker. Any member of the public who wishes to address the City Council and offer public comment on items within the City Council's jurisdiction, may do so during the Informal Public Comment period of the meeting. However, no formal action will be taken on matters that are not part of the posted agenda. Informal Public Comments are scheduled for a total of fifteen (15) minutes and each person will be limited to three (3) minutes. In order to ensure the opportunity for all those desiring to speak before the Council, there is no yielding of time to another speaker. Speakers not heard during the limited fifteen (15) minute period will be first to present their comments at the next Council meeting. The opportunity to address City Council on a topic of his/her choice shall be used by an individual only one (1) time per month. It may not be used to continue discussion on an agenda item that has already been held as a public hearing. Matters under negotiation, litigation, or related to personnel will not be discussed. If a member of the general public would like to address the City Council during the Informal Public Comment portion of the meeting, please respectfully indicate your desire to address the City Council when the Mayor solicits members of the general public to come forward and speak. You will be recognized by the Mayor and asked to come forward to the podium so that you can address the City Council in accordance with the rules outlined herein. Once the speaker has been recognized to speak, he/she will be given three (3) minutes to address the City Council. The speaker should not attempt to engage the City Council and/or Staff in a discussion/dialogue and the speaker should not ask specific questions with the expectation that an immediate answer will be provided as part of the three (3) minute time frame since that is not the intent of the Informal Public Comment period. If the speaker poses a question or makes a request of the City, the Mayor may refer the issue or request to the City Manager for follow up. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. The Mayor may rule out of order any Speaker who uses abusive or indecorous language, if the subject matter does not pertain to the City of Garden City, or if the Speaker(s) attempts to engage the City Council Members in a discussion or dialogue on issues. City Council shall not discuss non-agendized matters because it does not give the public adequate notice. Accordingly, City Council shall be limited to asking factual and clarifying questions of staff, and when appropriate, the Council may consider placing a matter on a future agenda. In addition, it is not reasonable to expect staff to respond to any of a variety of issues on which they may or may not be prepared to respond to on a moment's notice, so the City Manager may respond, or direct staff to respond at a later time.

➤ RECEIVE FORMAL PUBLIC COMMENT

Formal Public Comment – City Council Agenda Protocol

The City of Garden City has identified this portion of the meeting to allow individuals an opportunity to formally address the City Council on issues hear issues of importance. Garden City requires that individuals who desire to formally address the City Council submit a written request form outlining the subject matter that they intend to discuss so that they can be placed on the meeting agenda. Members of the public desiring to be placed on the agenda to present or address matters to the City Council must submit a formal ***“REQUEST TO BE PLACED ON THE CITY COUNCIL AGENDA”*** form to the Office of the City Manager at least 10 days prior to the requested City Council meeting date that you wish to speak. City Council meetings are held on the first and third Monday of each month so the request must be submitted no later than 5:00 pm on the Friday which constitutes 10 days prior. The request can be done in person, regular mail, fax or e-mail and the speaker should obtain acknowledgement of the request from the City to demonstrate that the 10 day requirement has been met. The request form may be obtained from the Office of the City Manager and on the City’s website www.gardencity-ga.gov. The request should state the name of the individual(s) desiring to be heard and the subject matter to be presented to City Council. Requests may be referred at the discretion of the City Manager, to appropriate staff for mediation prior to being placed on the public agenda. Please be advised the completion of a request form does not entitle the speaker to be added to the agenda.

➤ CONDUCT PUBLIC HEARINGS

Speaking to a Public Hearing Item

In the interests of time and to ensure fairness of all persons who appear before the City Council to speak for or against a public hearing item, speakers will be limited to three (3) minutes each to address City Council except as described herein. One speaker for the Petitioner may address the City Council for no more than 10 minutes, unless extended by the Mayor. In an effort help the City Council and the general public to better understand the issues, the Mayor may request that a City staff member address the City Council from the podium. Speakers from the general public may only speak when recognized by the Mayor during the public hearing. Speakers will be asked to come to the podium to address the City Council for three (3) minutes and they shall state their name and resident address for the record.

Speakers addressing City Council on a public hearing item should coordinate comments to respect City Council’s time limits. Groups should select a spokesperson to present the major points that summarize their position and opinions. Speakers are urged to be brief and non-repetitive with their comments. Comments shall specifically address the public hearing item before the City Council, and the speaker shall maintain appropriate tone and decorum when addressing the City Council. City Council may ask questions of the applicant, speakers, or staff during these proceedings only for the purpose of clarifying information. The speaker shall not direct derogatory comments to any individual, organization, or business. At the conclusion of the three (3) minute time period, the speaker will be notified that his/her time has elapsed and the next speaker will be recognized to come forward to the podium and address the City Council. Once the public hearing is closed on an item, there will be no further opportunity for formal or informal public input at a City Council meeting.

Public Hearing:

- **Alcoholic Beverage Manager’s License Application:** Receipt of public comment on an application made by Ms. Kelly McKuhen for an alcoholic beverage manager’s license to sell wines, beer and/or malt beverages at Parker’s 4219 Augusta Road, Garden City.

➤ **Appointments:**

- **Resolution – Prosecuting Attorney Appointment** – A resolution by the Mayor and Council to appoint and engage Mr. Lyon Jemison to perform the duties and responsibilities as Solicitor of the Municipal Court of Garden City, pursuant to the terms and conditions stated in the agreement.
- **Official Oath for Prosecuting Attorney (Solicitor)**
- **Resolution – Judge Pro Tem Appointment** – A resolution by the Mayor and Council to appoint Billy Earl Tomlinson as Judge Pro Tem of the Municipal Court of Garden City.
- **Official Oath for Judge Pro Tem**
- **Resolution – City Manager Appointment** – A resolution by the Mayor and Council of Garden City, Georgia, to appoint Ron Feldner to serve as the City Manager exercising all of the authority delegated to that position by state law, the City Charter and Code, and as otherwise delegated to that position by Mayor and Council.

➤ **Approval of City Council Minutes**

- **Consideration of City Council Minutes dated 6/15/15, Workshop Synopsis dated 6/22/15 and Workshop Synopsis dated 7/13/15.**

➤ **RECEIVE STAFF REPORTS**

- Receive Monthly Status Report Planning, Zoning & Building from Director of Planning & Zoning
- Receive Monthly Status Report from Director of Human Resources
- Receive Monthly Status Report from Information Technology Director
- Receive Monthly Status Report from Public Works Director
- Receive Monthly Status Report from Parks & Recreation Director
- Receive Monthly Status Report from Director of Water Operations
- Receive Monthly Status Report from Chief of Police
- Receive Monthly Status Report from Fire Chief
- City Manager Updates

➤ **ITEMS FOR CONSIDERATION**

- **First Reading, Ordinance – POD Storage Units:** An ordinance to amend the Code of Ordinances of Garden City, Georgia, as amended, to enact section 90-22 of the zoning ordinance of Garden City, Georgia, creating restrictions for the location, number, size, height and setback of portable on demand storage units (PODS); to repeal all ordinances in conflict herewith; to provide an effective date; and for other purposes.

- **Resolution – Automatic Aid Agreement for Fire Responses** – A resolution authorizing the Garden City Fire Department to enter an agreement and memorandum of understanding with the City of Pooler Fire Rescue Department for automatic aid protocols for fire department incident responses.
- **Resolution – RDS Agreement:** A resolution authorizing the City of Garden City to enter into an occupational tax revenue enhancement agreement with PRA Government Services, LLC, D/B/A RDS, providing for the discovery and recovery of occupational tax revenue from businesses in the City that are not on the City's current business/occupation taxpayer registration list; to authorize the City Manager to execute the contract; to provide an effective date; and for other purposes.
- **Resolution – Engineering Services Proposal for Highway 17 Water/Sewer Study:** A resolution authorizing Garden City, Georgia, to enter into an agreement with Hussey, Gay, Bell Consulting Engineers, for professional engineering services in connection with the potential opportunity for the extension of public water and sewer services initially to the commercial corridor along Highway 17 (if feasible) and subsequently into the residential areas along Salt Creek Road and Pineland Drive (if feasible); to authorize the City Manager to execute a proposal and agreement for said services; and for other purposes.
- **Resolution – FY15 General Fund Budget Amendment:** A resolution to amend the FY15 General Fund Budget to adjust for the differences between the originally budgeted and presently projected revenues and expenditures for certain of the City's various budgets.
- **Resolution – FY15 Enterprise Funds Budget Amendments:** A resolution to amend the FY15 Budgets for the Fire Protection and Stormwater Enterprise Funds; to adjust for the difference between the originally adopted and presently projected revenues and expenses for certain of the various line items in the Fire Protection Fund and Stormwater Fund.
- **Resolution – Purchase of Two (2) Pierce Rescue/Pumper Trucks** – A resolution to authorize the City Manager to sign the necessary documents to piggy-back onto the purchase contract between the City of Pooler and Pierce Manufacturing, Inc., to effect the City's purchase of the two fire rescue pumper trucks; and to authorize the City Manager to obtain financing extending over a seven-year period for the purchase of the trucks with GMA pursuant to the City's Master Lease with GMA dated April 21, 2003, with the loan amount being \$972,140; an interest rate not exceeding 2.130%; and with payments of principal and accrued interest being paid annually, commencing August 2016.
- **Resolution – Lease Supplement to GMA Master Lease for Two (2) 2015 Pierce Rescue/Pumper Trucks:** A resolution to authorize and direct the City Manager to execute a lease supplement pursuant to the Master Lease under the GMA Direct Leasing Program for two (2) fully equipped Pierce Rescue/Pumper Trucks in an amount not to exceed \$972,140.

- **Resolution – Purchase of One (1) New Kubota Tractor & One (1) New Terrain King Mid-Mounted Hydraulic Boom Mower:** A resolution to accept the proposal of Hendrix Machinery to sell the City a new Kubota Tractor and a new Terrian King Mid-Mounted Hydraulic Boom Mower at the price of \$101,851; and to authorize the City Manager to sign the purchase contract for the tractor and mower as well as other documents associated therewith in the name of the City; and to authorize the City Manager to negotiate the financing over a five-year period term for the equipment purchase with GMA pursuant to the City's Master Lease with GMA dated April 21, 2003, with said terms to include annual payments of principal and interest not to exceed \$26,000 commencing August 2016.
- **Resolution – Lease Supplement to GMA Master Lease for One (1) New Kubota Tractor & One (1) New Terrain King Mid-Mounted Hydraulic Boom Mower:** A resolution to authorize and direct to execute a lease supplement pursuant to the Master Lease under the GMA Direct Leasing Program for one (1) new Kubota Tractor and one (1) New Terrain King Mid-Mounted Hydraulic Boom Mower in an amount not to exceed \$101,851.
- **Resolution – Purchase of (1) Min-Excavator:** A resolution to accept the proposal of Flint Equipment Company to sell the City a new John Deer 35G Compact Excavator at the price of \$57,550; and to authorize the City Manager to sign the purchase contract or order for the mini-excavator as well as all other documents associated therewith in the name of the City.
- **Resolution – Annual Merit Salary Increases:** A resolution to authorize performance pay/merit based increases of up to 2.5% pursuant to the results of performance evaluations effective July 30, 2015.
- **Alcoholic Beverage Manager's License Application:** Consideration of an application made by Ms. Kelly McKuhen for an alcoholic beverage manager's license to sell wines, beer and/or malt beverages at Parker's 4219 Augusta Road, Garden City.

➤ **ADJOURN**